

Federal Election Commission
Analysis of FY 2021 Service Contract Inventory

Background

Section 743 of Division C of the Fiscal Year (FY) 2010 Consolidated Appropriations Act, P.L. 111-117, requires civilian agencies to prepare an annual inventory of their service contracts and to analyze the inventory to determine if the mix of Federal employees and contractors is effective or if rebalancing may be required.

Scope and Rationale

The Federal Election Commission (FEC) selected the following Product Service Code (PSC) activities because the services represent the types of purchases that are needed to meet the general mission of the agency. Seven contracts were selected and reviewed based on the information provided on USA Spending.

The following Special Interest Functions were reviewed:

Product Service Code	Description	Obligated Amount
D308 NOW: DA01	IT and Telecom - Hardware/Software/Services Solutions	\$8,055,827.66
D399, D317, D319 NOW: DA10	IT and Telecom-Annual Software Maintenance Service Plans	\$897,578.67
R499	Support-Professional; Other	\$1,315,134.70

Methodology

The FEC Procurement Director performed an analysis of the two (2) largest obligated PSC Codes, as well as the special Interest Function codes that have been used by the Agency during FY 2021. The analysis was prepared by comparing these codes in contrast to the contract actions awarded in FY 2020.

Findings

The analysis of the FEC's FY 2021 procurement awards revealed the following results:

1. The work performed was deemed both critical and essential to the agency's overall mission;

2. The Contracting Officer has appointed Contracting Officer Representatives (CORs) to conduct surveillance of these contracts to ensure performance efficiency;
3. There were no personal service contracts obligated or awarded;
4. The work that was accomplished did not warrant categorization under inherently governmental work; and
5. These contracted services were necessary to complement our resources and enhance the agency's support services.

Actions

The FEC performed this analysis to identify any inherently governmental functions. Since the FEC did not award any contracts for inherently governmental services in FY 2020, no actions were necessary.

Responsible Officials

Pamela Jones, Procurement Budget Director, is the FEC official responsible for the service contract inventory.