



**FEDERAL ELECTION COMMISSION**  
Washington, DC 20463

July 17, 2023

**Via Electronic Mail**

Alan Kan, Esq.  
Kan Clark LLP  
270 17th Street NW, Suite 4006  
Atlanta, Georgia 30363  
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RE: MUR 8022  
MEI Services, Inc.

Dear Mr. Kan:

On March 7, 2023, we notified you that the Commission found that there is reason to believe that MEI Services, Inc. (“MEI Services”) violated 52 U.S.C. § 30119(a)(1) and 11 C.F.R. § 115.2(a) of the Federal Election Campaign Act of 1971, as amended (the “Act”). At that time, we sent you a copy of the Factual and Legal Analysis, which formed a basis for the Commission’s finding, and a Request for Production of Documents. On April 7 and 13, 2023, we received the responses, on behalf of your client, to the Request for Production of Documents.

If your client is interested in engaging in pre-probable cause conciliation, please contact me by phone at (202) 694-1618, 30, or by electronic mail at [khart@fec.gov](mailto:khart@fec.gov) within seven days of receipt of this letter. During conciliation, you may submit any factual or legal materials that you believe are relevant to the resolution of this matter. Because the Commission only enters into pre-probable cause conciliation in matters that it believes have a reasonable opportunity for settlement, we may proceed to the next step in the enforcement process if a mutually acceptable conciliation agreement cannot be reached within sixty days. *See* 52 U.S.C. § 30109(a), 11 C.F.R. Part 111 (Subpart A). Conversely, if your client is not interested in pre-probable cause conciliation, the Commission may conduct formal discovery in this matter or proceed to the next step in the enforcement process. Please note that once the Commission enters the next step in the

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RTB letter with Conciliation Agreement  
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enforcement process, it may decline to engage in further settlement discussions until after making a probable cause finding.

Pre-probable cause conciliation, extensions of time, and other enforcement procedures and options are discussed more comprehensively in the Commission's "Guidebook for Complainants and Respondents on the FEC Enforcement Process," which is available on the Commission's website at <http://www.fec.gov/respondent.guide.pdf>.

Sincerely,

*Kimberly D. Hart*  
Kimberly D. Hart  
Staff Attorney