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**SENSITIVE**FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463**MEMORANDUM**

September 21, 2023

TO: The Commission

THROUGH: Alec Palmer *AP*  
Staff Director

FROM: Patricia C. Orrock *PCO*  
Chief Compliance Officer

Krista J. Roche *KJR*  
Director, ADR Office

Rosa Marshall *RM*  
Assistant Director, ADR Office

SUBJECT: Informational Memo on Assignment  
ADR 1134 - Great Lakes PAC and  
Tim Kaltenbach, Treasurer (C00375584)

The Reports Analysis Division (RAD) referred RAD 23L-46 for processing on September 12, 2023, and the ADR Office designated the referral ADR 1134. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

**Summary of Case:** RAD referred Great Lakes PAC and Tim Kaltenbach, Treasurer (Respondents or the Committee) for a series of reporting errors and other FECA violations during the 2021-2022 election cycle. A political committee may be referred if, after an internal review of reports filed by the committee, the Commission determines the reports do not meet the threshold requirements for substantial compliance with the FECA. The Committee's errors included, among other items: excessive, prohibited, and other impermissible contributions or transfers, mathematical discrepancies, failure to provide supporting schedules, failure to properly itemize contributions from individuals, and failure to properly itemize contributions and transfers to political committees.

Memo on Assignment  
ADR 1134 (RAD 23L-46)