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FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

SENSITIVE**MEMORANDUM**

July 6, 2023

TO: The Commission

THROUGH: Alec Palmer AP by *KAH*
Staff Director

FROM: Patricia C. Orrock *PCO*
Chief Compliance Officer

Krista J. Roche *KJR*
Director, ADR Office

Joshua A. Rebollozo *JAR*
Assistant Director, ADR Office

SUBJECT: Informational Memo on Assignment
ADR 1125 - Field Team 6 and Beverly Grossman Palmer,
Treasurer (C00695346)

The Reports Analysis Division (RAD) referred RAD 23L-35 for processing on July 5, 2023, and the ADR Office designated the referral ADR 1125. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

Summary of Case: RAD referred Field Team 6 and Beverly Grossman Palmer, Treasurer (Respondents or the Committee) for failing to disclose all financial activity on the 2022 October Quarterly Report and the 2022 12-Day Pre-General Report. On December 8, 2022, the Committee filed an Amended 2022 October Quarterly Report which disclosed \$76,029.67 in additional receipts and \$157,984.83 in additional disbursements. On December 8, 2022, the Committee filed an Amended 2022 12-Day Pre-General Report which disclosed \$99,258.99 in additional receipts and \$67,411.77 in additional disbursements.

On April 14, 2023, and May 16, 2023, the Committee filed Form 99s (Miscellaneous Electronic Submissions) stating the Committee failed to timely enter its receipts and disbursements into its filing software due to disruptions related to relocating the Committee's office. The Committee further stated it aims to

improve internal communication and implement automation to avoid errors in the future.