

June 30, 2011

Memorandum

To: George McArdle
Program Examiner, Office of Management and Budget

From: Gilbert A. Ford
Budget Director, Federal Election Commission

Subject: Federal Activities Inventory Reform (FAIR) Act Inventory for Fiscal Year 2011

Attached is the Federal Election Commission's ("FEC" or "Commission") Fiscal Year (FY) 2011 inventory of commercial activities and inherently governmental positions, as required under the Federal Activities Inventory Reform (FAIR) Act of 1998, Public Law 105-270.

Summary

The FEC is a small regulatory agency currently authorized at 375 full time equivalents (FTEs). The FEC's mission is to prevent corruption in the Federal campaign process by administering, enforcing and formulating policy with respect to Federal campaign finance statutes. As a personnel-intensive regulatory agency, the Commission has an annual appropriation for salaries and expenses, of which roughly 70 percent provides for staff salaries and benefits.

Programs and activities that are carried out by FEC staff are inherently governmental in nature, as they involve the policy decisions that support all aspects of enforcing campaign finance laws and disclosing campaign finance information to the public. The FEC continues to utilize external contractors to support the work of Commission staff.

Examples of this external support include:

- hosting services for the Agency's e-mail, public disclosure data base and external home page;
- electronic filing help desk functions and software maintenance;
- miscellaneous software development and support;
- procurement and financial management assistance;
- administrative support; and
- technical human resources functions.

The FEC has interagency agreements with the United States Department of Agriculture's National Finance Center and the General Services Administration, which provide for payroll processing and financial management services, respectively.

As you will note, the attached FEC FY 2011 FAIR Act inventory is consistent with those submitted in previous years, as there has been no change in the FEC's mission or staffing needs that impact the inventory of commercial activities.

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Attachments